

I. The application process for **adults with a seven-year continuous stay in the country**

1. Adults with seven years continuous residence in the country in order to complete the application for this category are requested to:

a) Add the €300 administrative fee code which you must have already paid to the bank either electronically via e-banking or to a branch of the bank

b) Scan your passport in pdf file format

c) Download one (1) file in pdf format, with all the documents you have collected that certify seven years of continuous residence in the country, **for example:**

- proof of study in public educational institutions in Greece
- applications for a temporary or permanent residence permit or international protection regime/status
- copies of rejection decisions on applications for a residence permit or renewal
- previous temporary residence permits regardless of their issuing authority
- copies of tax returns/declarations of previous years
- copy of the official document which proves the issuing of your Greek Tax Identification Number (AFM)
- documentary evidence about your insurance in a Greek main insurance institution
- health booklets
- DEI (Public Power Corporation S.A.-PPC), OTE (Hellenic Telecommunications Organization S.A., OTE Group), EYDAP (Athens Water Supply and Sewerage Company) bills, and mobile telephony bills in your name
- bills of credit/financial institutions
- documentary evidence about transfer of remittances to the countries of origin, through credit/financial institutions, financial institutions which offer intermediation financial services and particularly capital transferring, foreign exchange and payment service providers, according to Law 3862/2010, which are supervised by the Bank of Greece
- certificates of attendance of Greek language courses
- court decisions
- decisions of administrative expulsion which have not been executed
- copies of previous passports (all pages)
- civil status documents
- documentary evidence of hospitalization in public hospitals
- notarial documents edited in your presence
- extract from the book of crimes and incidents kept by the Police Department
- official documents ordering departure from the country

Step 1:

Go to the [link](#) and at the end of the page there is the category Submit Application for Exceptional Reasons. When you click on it, the following image appears:

10MB. You are advised to compress the files you wish to upload, to to optimize system response.

For the progress of your request, you can refer to the electronic service "Third country national application status" by following the link [Πορεία Φακέλου](#)

▼ Submit Application for Exceptional Reasons

Through this procedure it is possible to submit an electronic application for a residence permit for Exceptional Reasons based on the provisions of paragraphs 1 to 5 of article 19 of Law 4251/2014 (A'80). An application may be submitted by the applicant in person, by the parent or legal guardian of a minor, or by an authorized lawyer.

Adults with seven years of continuous residence in the country

Dependent minor family members

Parents of Greek Minors

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ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
Κυβέρνηση

The three categories of people who can apply are shown in blue boxes. Go to the category **Adults with a seven-year of continuous residence in the country** to submit the application and click **Apply**.

Step 2nd

Once you click application submit it will take you to a page asking you to write your mobile phone in which you will receive a message with a six-digit code that lasts for 3 minutes and this code can only be used once.

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IMMIGRATION: e-Services
[Home page](#) [ENGLISH](#)

[Renew session](#)

Phone number verification

Before you proceed please enter your mobile phone number. A text message containing a 6 digit verification code will be sent to this number. You will be required to provide this code in the next step, in order to continue with your application.

We may use this number to reach you for issues concerning your application

Mobile

[Next](#)

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ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
Κυβέρνηση

Immediately afterwards you will be shown a page where you will be asked to write the code sent to you on your mobile phone. _



Enter one time code

We have sent a text message containing a one-time verification code to the number 698 [redacted]

One time code

Next

Back

Cancel



Step^{3d}

In this step you must indicate whether you are submitting the application yourself or not. If you are submitting it yourself, in the **Submit From** field you select "**Submitting in person**" and then you do NOT need to fill in the next identification fields because they relate only to authorized representatives or lawyers.

Your mobile has been successfully verified. You can continue with your application submission.

If you are an authorized attorney /authorized person you will need to complete all the fields and upload the authorization (official document) issued by the person for whom you act.

Submitted by

Last name

First name

Identification document type

Identification document number

Official authorization

Next

Cancel

Step⁴

The next step is to fill in the number of the paid administrative fee. This fee costs 300 euros, has a code 2108 and can be issued either electronically on [this page](#) or via KEP. This fee will then have to be paid to a bank either electronically via e-banking or to a branch of a bank. The code can be found at the top left of the issuing page of the administrative fee. After carefully adding the number press **Next**

Submit Application for Exceptional Reasons

Adults with seven years of continuous residence in the country

1. Identification
2. Fee
3. Application
4. Attachments
5. Confirmation
6. Successful submission

Please fill in the code of the € 300 administrative fee (20 digits) which you must have paid.

Amount	<input type="text" value="300"/>
Payment code	<input type="text"/>
<input type="button" value="Next"/>	
<input type="button" value="Cancel"/>	

After carefully filling in the number, press Next

Step^{5th}

On the next page fill in the application with your personal information

CAUTION: In the "**Unable to obtain a travel document**" field you select NO if you have a passport, YES if you do not have one.

Identification data	
First name	<input type="text"/>
Last name	<input type="text"/>
Father's first name	<input type="text"/>
Father's last name	<input type="text"/>
Mother's first name	<input type="text"/>
Mother's last name	<input type="text"/>
Birthdate	<input type="text"/>
Sex	<input type="text" value="..."/>
Citizenship	<input type="text" value="..."/>
Country of birth	<input type="text" value="..."/>

Mother's first name ⓘ

Mother's last name ⓘ

Birthdate ⓘ

Sex ⓘ

Citizenship ⓘ

Country of birth ⓘ

Marital status ⓘ

Travel document

Unable to obtain a travel document ⓘ

Issuing country ⓘ

Number ⓘ

Travel document

Unable to obtain a travel document ⓘ

Issuing country ⓘ

Number ⓘ

Date of issue ⓘ

Expiration date ⓘ

Residence address

Municipality ⓘ

Street ⓘ

Number ⓘ

Postal code ⓘ

Expiration date ⓘ

Residence address

Municipality ⓘ

Street ⓘ

Number ⓘ

Postal code ⓘ

Next

Cancel



After you have filled in all the information requested, click **Next**

Step 6th

In the next step you are asked to upload the files mentioned above which you must have scanned and converted to pdf format.

The screenshot shows a web interface for submitting an application. At the top, there is a dark blue header with the 'govgr' logo, the text 'ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ Υπουργείο Μετανάστευσης & Ασύλου', and 'IMMIGRATION: e-Services' with links for 'Home page' and 'ENGLISH'. A 'Renew session' link is also present. The main heading is 'Submit Application for Exceptional Reasons' with the subtitle 'Adults with seven years of continuous residence in the country'. A progress bar shows six steps: 1. Identification, 2. Fee, 3. Application, 4. Attachments (highlighted in blue), 5. Confirmation, and 6. Successful submission. Below the progress bar, instructions state: 'Upload a copy of your passport in pdf format, and one (1) copy of all documents certifying the seven-year time period of continuous residence in the country in pdf format as well.' There are two upload fields: 'Travel document' and 'Attachment', each with a 'Choose file' button and an information icon. At the bottom, there are three buttons: 'Next' (highlighted in blue), 'Back', and 'Cancel'.

After you've uploaded all the required documents, click **Next**

Step 7th

The next page shows you a form with all the supporting documents you've added, and you need to do a careful check and make sure that all the information is correct. Once you are sure that the application has been filled out correctly click **Submit Application**.

CAUTION: After submission you will see the Application Certificate in pdf file format which you must print and always have with you.



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
ΥΠΟΥΡΓΕΙΟ ΜΕΤΑΝΑΣΤΕΥΣΗΣ ΚΑΙ ΑΣΥΛΟΥ
Γενική Γραμματεία Μεταναστευτικής Πολιτικής

ΑΠΟΔΕΙΚΤΙΚΟ ΥΠΟΒΟΛΗΣ ΑΙΤΗΣΗΣ#
Χορήγηση άδειας διαμονής για Εξαιρετικούς Λόγους
Ενήλικες με επταετή συνεχή διαμονή στη χώρα
Ημερομηνία υποβολής: 16/04/2021 12:19

ΣΤΟΙΧΕΙΑ ΑΙΤΗΣΗΣ	
Κινητό τηλέφωνο	
Αριθμός υπηρεσία	
Υποβολή από	Ο ίδιος
Επώνυμο	-
Όνομα	-
Είδος εγγράφου ταυτότητας	-
Αριθμός εγγράφου ταυτότητας	-
Είδος τίτλου διαμονής συνετηρούτος	-
α/α Αίτησης ή Τίτλου Διαμονής συνετηρούτος	-
Ποσό	300
Κωδικός πληρωμής	
Όνομα	
Επώνυμο	
Όνομα πατέρα	
Επώνυμο πατέρα	
Όνομα μητέρας	
Επώνυμο μητέρας	
Ημερομηνία γέννησης	
Φύλο	
Ιθαγένεια	
Χώρα γέννησης	
Οικογενειακή κατάσταση	
Σταθρομένος διαβατηρίου	
Χώρα έκδοσης	
Αριθμός ταξιδιωτικού εγγράφου	
Ημερομηνία έκδοσης	
Ημερομηνία λήξης	
Δήμος	
Οδός	

CAUTION 1: The system can sometimes "crash" due to technical problems. If you have not completed the application, which means if you have not been shown the Application Certificate in pdf format, then you **MUST** repeat the application from the beginning.

CAUTION 2: The filing process is **NOT** completed only with the submission of the application electronically. Within the next few months, the competent department (DAM) to which your request has been filed will contact you in order to make an appointment in which you have to provide biometrics (prints), passport type photos, the administrative fee of 16 euros for the card printing and any additional documents needed in the file (e.g. proof of rental of a house by TAXISNET).

CAUTION 3: When you submit all of the above to the competent DAM then you will be given the Certificate of Deposit (known as a white certificate of exceptional reasons) certifying that you are protected from deportation from the country.

CAUTION 4 After submitting the application, you can [check online](#) the stage your application is at until the decision is issued.